



Intruder Policy

Overview

This policy covers procedures to follow in the event that an unknown or unauthorised person is discovered within the tour party's accommodation, training venue or tournament facilities.

If a Player Discovers an Intruder

If a player discovers a person or persons unknown within the tour accommodation or any venue being used by the tour party, and feels seriously threatened by them, they should activate the nearest fire alarm immediately. Otherwise they should make their way to a member of staff and inform them without delay. Players must not approach or confront an intruder under any circumstances.

If a Member of Staff Discovers an Intruder

If a member of staff discovers a person or persons unknown within the tour accommodation or any venue being used by the tour party:

- Try to establish calmly and safely why they are present
- If the person ignores you, walks away or displays threatening behaviour, do not pursue or confront them
- Remove yourself from the situation immediately to avoid any risk of personal injury
- Contact the **Tour Manager (Craig Bowker)** immediately on **07920 259431**

If an Intruder is Confirmed

The Tour Manager will make all reasonable efforts to contact all staff members immediately. Staff must then:

- Inform players of the situation and instruct them to remain inside under adult supervision
- Conduct a roll call and report any unaccounted players to the Tour Manager immediately
- Stand by for further instructions from the Tour Manager
- The Tour Manager will assess the situation and decide whether to activate lockdown procedures and/or contact the local police

Contacting the Police

Unless there is an immediate and obvious danger to life or property, the police should not be contacted without authorisation from the **Tour Manager (Craig Bowker)**. If the police are to be contacted, be prepared to provide the following information:

- The nature of the incident, its location and the time it occurred
- A description of the intruder or intruders



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- Details of any vehicle involved — make, model, colour, registration number and any distinguishing features
- If the intruder has left, the direction of travel

Service	Number
Swedish Emergency Services	112
Swedish Non-Emergency Police	114 14
Tour Manager (Craig Bowker)	07920 259431